## Dean's Faculty Instructions for Completing Clinic Essentials Assessments in Blackboard

STEP	INSTRUCTION	ACTION
1.	Using <b>Chrome</b> as your browser;	
	NOT Internet Explorer, go to	
	https://blackboard.umaryland.edu	
2.	Enter your <b>UMID</b> and password to	
	logon to the system. Use DUO to	al parimone
	authenticate.	UMID: What is the UMID?
		Password: Samuel and S
		Login Multi-Factor Authentication Multi-Factor Authentication
		Ecroal Password 2 First Time User, Setue Your Password OneCard Guest Deposit This is shippod4. Campus and dff campus and dfff
		Learn more about PFA.
3.	Click on <b>Organizations</b> in the left	
	navigation menu.	University#Maryland Baltimore
		Institution Page
		8
		Activity Stream
		Courses
		Q Organizations
		Calendar Calendar
		Messages
		E, Grades
		Tools
4.	Search for <b>Dentistry</b> using the	
	search bar.	Organizations
		Search for "Dentistry" to bring up Org - School of Dentistry Training.
		← Organizations from 2021 Current Organizations ▼
		Filter All Organizations V
5.	Click on the 'ORG – School of	Assorted Dates
	Dentistry Training' link.	
		Org.dent.Training
		ORG - School of Dentistry Training
		Multiple Leaders   More info v

6.	Next, click on 'Clinic Essentials' in		
	the left navigation menu.		
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	ORG - School of Dentistry Training		
	V DRS School of A		
	Home Page		
	Hybrid Course Agreement		
	Consent & Privacy Stmt		
	Clinic Manual		
	COVID-19		
	Student Competencies		
	Suggestion and Concerns		
	Student Tools		
	Help		
7.	PLEASE read and follow all instructions carefully. There are ONE-TIME assessments and Annual Assessments that all Dean's Faculty must complete upon arrival at UMSOD.         All new Dean's Faculty members, click the ONE-TIME ASSESSMENTS folder.         ONE-TIME ASSESSMENTS (Must be completed upon arrival at UMSOD)		
	ALL INCOMING FACULTY, STAFF, & STUDENTS		
	MUST ENTER THIS MODULE UPON ARRIVAL AT UMSOD.		
8	***NOTE: The ANNUAL ASSESSMENTS are also required of all Dean's Faculty members each year		
0.	Please follow the FACULTY folder instructions according to your job title.		
	All Dean's Faculty members (new and returning) click the FACULTY ONLY folder to take the annual		
	assessments.		
	Annual Blackboard requirements		
	FACULTY ONLY:		
	These assessments must be taken ANNUALLY.		
	<ul> <li>ERVA - Emergency Response Video and Assessment</li> <li>HIPAA - Health Insurance Portability and Accountability Act</li> <li>BBP - Blood Borne Pathogens Training and Assessment</li> <li>SODA/F - Start Of Day Video and Assessment         <ul> <li>PLEASE NOTE: UMOMSA FACULTY DO NOT NEED TO TAKE THIS ASSESSMENT!</li> </ul> </li> </ul>		
	AIT - Adverse Incident Training and Assessment		

Thank you, SOD Help Desk For questions, contact <u>sodhelp@umaryland.edu</u>